

Homeowner: _____

MENDENHALL VILLAGE HOMEOWNERS ASSOCIATION ARCHITECTURAL REQUEST FORM



Email:

(Please print clearly)

All homes and properties in Mendenhall Village must comply with and abide by the Declaration of Restrictions (DR's). The DR's requires a written submission, review and written approval prior to any exterior changes, alterations, or additions to all homes and/or lots, in the community. All changes must be approved in writing or email, prior to work commencing or making any exterior change, alteration, or addition to either the home or property. Changes includes, but are not limited to: Exterior doors (front; storm; screen; garage); windows; siding; roof; shutters; sidewalks; pools; decks; sheds; fences; gutters; fascia; steps; railings; major landscaping, etc. Homeowners are responsible for obtaining all required permits, if applicable. Please note the Board has Thirty (30) days from receipt and acknowledgement of a properly completed written request that contains all necessary information to enable them to review and respond. Should the Board/A2Z have additional questions, A2Z will contact you directly.

Street Address:	Phone:
Architectural Request Description:	
Description to include: Manufacturing Brand/Name; material(s) type(s); color(s); specifications & dimensions; measurements/distances shown on your plot plan with the location of the change/alteration/addition; etc. If the applicable material(s) and color selection(s) can be easily viewed online, please provide the web address/link. Any additional info, such as manufacturers' pages; contractor quotes/details, may be attached to the request. If necessary, actual samples of materials may be sent to A2Z Property Management at the address below.	
Please send completed request(s) with all supporting documents/attachments to:	
Email: MVHA@A2Zpmc.com Mail:	A2Z Property Management PO Box 1376 Hockessin, DE 19707
Signature:	
Print name:	Date:
To be completed only by Mendenhall Village Board/ARC Committee or A2Z Property Management	
Date received by A2Z Property Management:	
Approved: Not Approved: by Mendenhall Village on: Date	
A2Z Property Management:	MVHA ARC - Rev 03-2020 © Copyright 2020 – A2Z Property Management, LLC